KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting Keystone High School 580 Opportunity Way LaGrange, Ohio 44050

REGULAR MEETING

November 15, 2021 6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I.	CALL TO ORDER BY PRESIDENT
	ROLL CALL:
Roll	Call: O'Boyle; Stang; Sturgill; Walter; Wakefield;
В.	PLEDGE OF ALLEGIANCE
II.	APPROVAL OF AGENDA
	ed by to
Α.	APPROVE AGENDA AS PRESENTED
	APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR
	APPROVE AGENDA WITH ADDENDUM AS PRESENTED
Roll (Call: O'Boyle; Stang; Sturgill; Walter; Wakefield;
III.	APPROVE MINUTES OF PRIOR MEETINGS APPROVE MINUTES OF PRIOR MEETINGS
Α.	APPROVE MINUTES OF PRIOR MEETINGS
	Moved by, second by to dispense with the reading of the
	minutes of the Regular Meeting on Monday, October 18, 2021. The minutes
	were distributed as required by law and shall be approved as presented.
Roll (Call: O'Boyle; Stang; Sturgill; Walter; Wakefield;

IV. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

B. INPUT FROM STAFF

V. STAFF PRESENTATIONS

A. ADOPT RETIREMENT COMMENDATION

The Superintendent recommends adopting retirement commendation for the following individual (Attachment A):

• Patricia Campbell – 31 years

Moved by	, second	by t	o adopt retirer	nent commendati	on for				
the individual listed above (Attachment A).									
Roll Call: O'Boyle	; Stang	; Sturgill	; Walter _	; Wakefield	;				

B. PRESENTATION BY JACOB ALFERIO AND ANGELA SIWIK – ADDRESSING SOCIAL EMOTIONAL NEEDS AT KES

VI. CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction

• Presentation by Jessica Hubbard – The Science of Reading

VII. SPED SPOTLIGHT

Kristen Campbell, Director of Pupil Services

• McKinney-Vento Homeless Information and General Update

VIII. FINANCIAL REPORT

Adam Hines, Treasurer/CFO

• Five Year Forecast Presentation

IX. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for October 2021, as presented.

B. APPROVE FIVE YEAR FORECAST AND ASSUMPTIONS

The Treasurer/CFO recommends approval of the Five Year Forecast and Assumptions as presented. (Attachment B)

C. FY2022 ACTIVITY BUDGETS

The Treasurer/CFO recommends the adoption of the following Student Activity Budgets:

KMS

Student Council

Moved byapproved.	, second b	oy that	t the foregoing	recommendations be		
Roll Call: O'Boyle	; Stang	; Sturgill	; Walter	; Wakefield	;	

X. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. EMPLOY 2021-2022 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteenmonth probationary contract, pending all record checks and completion of state and local requirements for the 2021-2022 school year:

a. Korin Adkins – Murray Ridge Special Needs Paraprofessional – Step 0 - \$11.46/hr. – effective November 1, 2021

2. EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR

The Superintendent recommends employment of the following 2021-2022 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

a. Anna Pycraft

Cafeteria - \$11.78/hr.

b. Theresa Seman

Cleaning - 10.73/hr. – effective 11/3/2021

3. EMPLOY 2021-2022 KEY CARE TUTOR

The Superintendent recommends employment of the following individual as Key Care Tutor for the 2021-2022 school year as well as the summer, at \$22.00, per time sheet, on an as needed basis.

a. Anna Turner

4. EMPLOY 2021-2022 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2021-2022 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Antonio Blanton Junior Varsity Boys' Basketball Step 1 -\$3,385.71
- b. Shawn Reed Head 7th Grade Boys' Basketball Step 7 -\$3,949.99
- c. Michael Griswold Junior Varsity Wrestling (50%) Step 7 \$2,351.18
- d. Andrew Hoch Junior Varsity Wrestling (50%) Step 1-\$1,410.71
- e. James Pycraft Jr. Assistant Middle School Wrestling Step 7 \$3,573.80
- f. Alexis Kaczay KMS Memory Book Advisor Step 1 \$1,504.76
- g. Jonathan Bailey OHSAA Site Manager rate set by OHSAA
- h. Kristin Burden OHSAA Ticket Taker rate set by OHSAA
- i. Laurie Cogan OHSAA Site Manager rate set by OHSAA
- j. Julie Fortune OHSAA Ticket Taker rate set by OHSAA
- k. Natalie Foster OHSAA Ticket Manager rate set by OHSAA
- 1. Shannon Heffernan OHSAA Ticket Taker rate set by OHSAA
- m. David Jones Jr. OHSAA Announcer rate set by OHSAA
- n. Courtney Trakas OHSAA Ticket Manager rate set by OHSAA

5. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Chad Whitacre Boys' Basketball
- b. Taylor Stefan Girls' Basketball
- c. Thomas Moran Bowling
- d. Mathew Valentine Lacrosse
- e. Laura Wickes Substitute Bus Driver effective 11/8/2021
- f. Ariah Snyder Wrestling

6. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the 2021-2022 school year at a rate of \$120.00 per day (\$60.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Denise O'Dell effective 11/5/2021
- b. Brayden Norris pending approval of Ohio Senate Bill 1 Substitute Teacher Resolution

7. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2021-2022 School Year:

a. Melanie Schmitt from KES Lunch Monitor 2.5 hours a day to KES Special Needs Paraprofessional 5.5 hours a day effective 11/15/2021

8. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

a. Lindsay Puz – KMS School Counselor – effective end of day 11/16/2021

9. APPROVE PLANNING AND TRANSITION SUPPORT

The Superintendent recommends approval for the following staff member participating in planning and transition support, not to exceed 2 hours at their hourly rate, per time sheet, for the remainder of the 2021-2022 school year to be paid from Title IIA funds:

- a. Charlene Eye
- b. Ashley Miller

10. APPROVE PLANNING AND TRANSITION SUPPORT

The Superintendent recommends approval for the following staff member participating in planning and transition support, not to exceed 3 hours at their hourly rate, per time sheet, for the remainder of the 2021-2022 school year to be paid from Title IIA funds:

a. Carolyn Abt

Moved by approved.	, second b	y tha	t the foregoing	recommendation	is be
Roll Call: O'Boyle	; Stang	; Sturgill	; Walter	; Wakefield	;

XI. OTHER BUSINESS

A. APPROVE OHIO ASSOCIATION OF PUBLIC-SCHOOL EMPLOYEES LOCAL 434 MOU

The Superintendent recommends approving the MOU as presented concerning the Collective Bargaining Agreement between Ohio Association of Public-School Employees (OAPSE) Local 434 and Keystone Local School District.

B. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations.

- 1. Gary Dodrill Trumpet and trumpet case estimated value of \$400.00 to KHS Band
- 2. Tiffany Gould \$500.00 to Keystone Strategic Plan Tree Project in memory of James Pycraft
- 3. LaGrange Hardware Various grilling tools valued at \$50.00 to KHS BBQ Club
- 4. Dawn Morris Various grilling supplies estimated value of \$55.00 to KHS BBQ Club
- 5. Katie & Nick Tucker Charcoal grill estimated value of \$200.00 to KHS BBQ Club and KHS Family & Consumer Science Classes

C. APPROVE ADVERTISING AGREEMENTS

The Superintendent recommends approving the following advertising agreements from October 13, 2021 through October 13, 2022 as presented:

- 1. Lorain County JVS Gym Banner
- 2. Lorain County JVS Stadium Fence

D. APPROVE FACILITY RENTAL CONTRACT WITH PENFIELD TOWNSHIP

The Superintendent recommends approving the Facility Rental Contract with Penfield Township at no cost to the district on May 26, 2022 for the Class of 2022 senior breakfast as presented.

E. APPROVE AGREEMENT WITH LORAIN COUNTY PUBLIC HEALTH DEPARTMENT

The Superintendent recommends approving the Lorain County Public Health School Health Services Contract for the 2021-2022 school year for Nursing Services as presented.

F. APPROVE FLEXFACTOR MEMORANDUM OF UNDERSTANDING WITH LORAIN COUNTY COMMUNITY COLLEGE

The Superintendent recommends approving the FlexFactor Memorandum of Understanding – Full Program Iteration with the Lorain County Community College as presented.

G. APPROVE AGREEMENT WITH THE BOARD OF TRUSTEES OF LAGRANGE TOWNSHIP

The Superintendent recommends approving an agreement with the Board of Trustees of LaGrange Township to sell salt to Keystone Local School District effective July 1, 2021 through June 30, 2022 as presented.

	Moved by, second bythat the foregoing recommendations be approved.						
Roll (Call: O'Boyle; Stang; Sturgill; Walter; Wakefield;						
н.	APPROVE RESOLUTION TO EXPAND EMPLOYMENT OF SUBSTITUTE TEACHERS PURSUANT TO OHIO SENATE BILL 1 The Superintendent recommends adoption of the following resolution:						
Pursuant to the authority granted in Section 4 of Senate Bill 1 of the 134th General Assembly, signed by Governor DeWine on or about October 28, 20 and deemed immediately effective under the General Assembly's emergency powers, the [Board] authorizes the employment of substitute teachers, as-ne who do not hold a post-secondary degree, as otherwise required pursuant to law and regulations, including Ohio Revised Code 3301.071, 3319.226, 331 and 3319.36, Ohio Administrative Code Section 3301-23-44, and/or Board Policy, provided that all other applicable requirements and procedures, included the but not limited to successful completion of a criminal background check and evidence of a non-renewable temporary substitute teaching license issued by Ohio Department of Education, have been satisfied.							
	This is a temporary resolution of the [Board], and the authority granted by this resolution extends from the effective date through June 30, 2022.						
	[Pursuant to existing O.R.C. 3319.226, the Board should otherwise re-approve other substitutes who are post-secondary degree holders, who are substitute teaching in a subject area that is not directly related to the subject of the class that the license holder will teach.]						
	Moved by to approve the above resolution.						
Roll (Call: O'Boyle ; Stang ; Sturgill; Walter; Wakefield;						

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Monday, December 13, 2021 - Regular Meeting – KHS Conference Room

XII. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

- 1. Deborah Melda: JVS Representative
- 2. Carrie O'Boyle: Building & Grounds & Public Relations
- 3. Devin Stang: Student Achievement Liaison, Finance/Insurance & Board Policy
- 4. Kimberly Sturgill: KEEP, Student Achievement Liaison & Board Policy
- 5. Patricia Wakefield: Legislative Liaison & Public Relations
- 6. Dennis Walter: Finance/Insurance & Buildings & Grounds

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public (In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).

XIII. EXECUTIVE SESSION
Moved by, second by to adjourn to Executive Session
under ORC 121.22 and ORC 4117.21 for the purpose of appointment,
employment, dismissal, discipline, promotion, demotion, compensation, matter
related to employee bargaining negotiations and investigation of the
charges/complaints (unless public hearing requested) of personnel. With no action to follow.
Roll Call: O'Boyle; Stang; Sturgill; Walter; Wakefield;
Executive Session p.m. Return to Open Session p.m
XIV. ADJOURNMENT
Moved by, second by to adjourn the Regular Meeting. (Time:)
Roll Call: O'Boyle ; Stang ; Sturgill; Walter; Wakefield;

RESOLUTION - PATRICIA CAMPBELL

WHEREAS, Patricia Campbell has served the staff, students, and residents of the Keystone Local School District for 31 years; and

WHEREAS, Patricia Campbell has proved to be a major positive influence in the lives of hundreds of school students; and

WHEREAS, Patricia Campbell has performed an indispensable function in the effective and humane operation of the Keystone Local Schools;

THEREFORE, BE IT RESOLVED, that the Board of Education, on behalf of the staff, students, and residents of the Keystone Local School District, commend Patricia Campbell for her outstanding contribution to the growth of the children in the Keystone Local School District; and

BE IT FURTHER RESOLVED that a true copy of this resolution be delivered to Patricia Campbell.

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ATTACHMENT B

		Actual				Forecasted				
		Fiscal Year	Fiscal Year	Fiscal Year	Average	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
		2019	2020	2021	Change	2022	2023	2024	2025	2026
	Revenues									
1.010	General Property Tax (Real Estate)	\$6,664,829	\$6,806,328	\$7,328,909	4.9%	\$7,326,842	\$7,499,376	\$7,607,073	\$7,746,191	\$7,878,703
1.020	Public Utility Personal Property Tax	776,084	1,326,929	1,815,440	53.9%	1,840,562	1,899,574	1,924,849	1,950,124	1,975,399
1.030	Income Tax	0	0	0	0.0%	0	0	0	0	0
1.035	Unrestricted State Grants-in-Aid	6,307,974	6,031,805	6,208,240	-0.7%	6,582,914	6,603,497	6,605,408	6,607,349	6,609,338
1.040	Restricted State Grants-in-Aid	118,233	105,303	100,597	-7.7%	141,470	141,470	141,470	141,470	141,470
1.045 1.050	Restricted Federal Grants-in-Aid Property Tax Allocation	0 817,339	0 825,779	0 835,987	0.0% 1.1%	0 817,638	0 835,146	0 843,686	0 857,198	0 870,555
1.060	All Other Revenues	1,748,948	1,663,528	1,608,700	-4.1%	517,390	512,958	508,747	504,747	500,947
1.070	Total Revenues	\$16,433,407	\$16,759,672	\$17,897,873	4.4%	\$17,226,816	\$17,492,021	\$17,631,233	\$17,807,079	\$17,976,412
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	Other Financing Sources									
2.010	Proceeds from Sale of Notes	0	0	0	0.0%	0	0	0	0	0
2.020	State Emergency Loans	0	0	0	0.0%	0	0	0	0	0
2.040 2.050	Operating Transfers-In Advances-In	0 26,593	0 20,656	0 2,698	0.0% -54.6%	5,000	5,000	5,000	5,000	5,000
2.030	All Other Financing Sources	20,393	55,875	47,650	1325.0%	2,500	2,500	2,500	2,500	2,500
2.070	Total Other Financing Sources	\$28,614	\$76,531	\$50,348	66.6%	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
2.080	Total Revenues and Other Financing Sources	\$16,462,021	\$16,836,203	\$17,948,221	4.4%	\$17,234,316	\$17,499,521	\$17,638,733	\$17,814,579	\$17,983,912
	Total Revenues and other Timbreing Sources	\$10,102,021	ψ10,030,203	ψ17,510,221	11170	ψ17,23 1,310	ψ17,177,521	Ψ17,030,733	Ψ17,011,577	ψ17,503,51 <u>2</u>
	Expenditures									
3.010	Personal Services	\$8,898,525	\$8,932,782	\$9,230,709	1.9%	\$9,483,103	\$9,702,103	\$10,250,103		\$10,824,341
3.020	Employees' Retirement/Insurance Benefits	3,124,396	3,223,402	3,267,663	2.3%	3,374,103	3,549,704	3,836,028	4,055,801	4,280,577
3.030	Purchased Services	2,792,115	2,771,420	2,782,769	-0.2%	2,074,536	2,108,896	2,294,722	2,334,204	2,374,854
3.040	Supplies and Materials	673,432	565,356	460,102	-17.3%	471,605	483,395	495,480	507,866	520,563
3.050 3.060	Capital Outlay Intergovernmental	313,107 0	205,371	302,875 0	6.5% 0.0%	252,758 0	201,708	207,106	212,773	218,724
3.000	Debt Service:	0	U	0	0.0%	0	Ü	Ü	Ü	U
4.010	Principal-All (Historical Only)	0	0	0	0.0%	0	0	0	0	0
4.020	Principal-Notes	0	0	0	0.0%	0	0	0	0	0
4.030	Principal-State Loans	0	0	0	0.0%	0	0	0	0	0
4.040	Principal-State Advancements	0	0	0	0.0%	0	0	0	0	0
4.050	Principal-HB 264 Loans	0	0	0	0.0%	0	0	0	0	0
4.055	Principal-Other	0	0	0	0.0%	0	0	0	0	0
4.060	Interest and Fiscal Charges	49,239	0		0.0%	0	0	0	0	0
4.300	Other Objects	483,271 \$16,334,085	525,607	516,426 \$16,560,544	3.5% 0.7%	519,876 \$16,175,981	523,395	526,984	530,645 \$18,192,371	534,379 \$18,753,438
4.500	Total Expenditures	\$10,334,083	\$16,223,938	\$10,300,344	0.7%	\$10,173,981	\$16,569,201	\$17,610,423	\$18,192,371	\$18,733,438
	Other Financing Uses									
5.010	Operating Transfers-Out	\$87,500	\$50,000	\$99,438	28.0%	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
5.020	Advances-Out	20,656	2,698	5,000	-0.8%	5,000	5,000	5,000	5,000	5,000
5.030	All Other Financing Uses	0	0	0	0.0%	0	0	0	0	0
5.040	Total Other Financing Uses	\$108,156	\$52,698	\$104,438	23.5%	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
5.050	Total Expenditures and Other Financing Uses	\$16,442,241	\$16,276,636	\$16,664,982	0.7%	\$16,255,981	\$16,649,201	\$17,690,423	\$18,272,371	\$18,833,438
6.010	Excess of Revenues and Other Financing Sources over	\$19,780	\$550.567	¢1 202 220	1429.1%	\$978,335	\$950.220	(\$51.600)	(\$457.702)	(\$940.536)
6.010	(under) Expenditures and Other Uses	\$19,780	\$559,567	\$1,283,239	1429.1%	\$978,333	\$850,320	(\$51,690)	(\$457,792)	(\$849,526)
	Cash Balance July 1 - Excluding Proposed									
7.010	Renewal/Replacement and New Levies	\$5,795,614	\$5,815,394	\$6,374,961	5.0%	\$7,658,200	\$8,636,535	\$9,486,855	\$9,435,165	\$8,977,373
	· · · · · · · · · · · · · · · · · · ·									
7.020	Cash Balance June 30	\$5,815,394	\$6,374,961	\$7,658,200	14.9%	\$8,636,535	\$9,486,855	\$9,435,165	\$8,977,373	\$8,127,847
0.010	F	00.57.445	0.007.07.6	0.71.004	50.00	0.571.004	0.571.004	0.571.004	0.51.004	0.51.004
8.010	Estimated Encumbrances June 30	\$267,445	\$607,356	\$671,084	68.8%	\$671,084	\$671,084	\$671,084	\$671,084	\$671,084
	Reservation of Fund Balance									
9.010	Textbooks and Instructional Materials	0	0	0	0.0%	0	0	0	0	0
9.020	Capital Improvements	0	0	0	0.0%	0	0	0	0	0
9.030	Budget Reserve	0	0	0	0.0%	0	0	0	0	0
9.040	DPIA	0	0	0	0.0%	0	0	0	0	0
9.045	Fiscal Stabilization	0	0	0	0.0%	0	0	0	0	0
9.050	Debt Service	0	0	0	0.0%	0	0	0	0	0
9.060	Property Tax Advances	0	0	0	0.0%	0	0	0	0	0
9.070	Bus Purchases	0	0	0	0.0%	0	0	0	0	0
9.080	Subtotal Reservations of fund Balance Fund Balance June 30 for Certification of	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	\$0	\$0
10.010	Fund Balance June 30 for Certification of Appropriations	\$5,547,949	\$5,767,605	\$6,987,116	12.6%	\$7,965,451	\$8,815,771	\$8,764,081	\$8,306,289	\$7,456,763
10.010	Appropriations	Ψυ,υ+1,υ+7	ψ5,707,005	ψ0,737,110	12.0/0	ψ1,703,431	ψ0,013,771	φο, 704,001	ψ0,500,209	φ1,τ30,103
	Revenue from Replacement/Renewal Levies	1								
11.010	Income Tax - Renewal	0	0	0	0.0%	0	0	0	0	0
11.020	Property Tax - Renewal or Replacement	0	0	0	0.0%	0	0	0	0	0

ATTACHMENT B

			Actual			Forecasted				
		Fiscal Year	Fiscal Year	Fiscal Year	Average	Fiscal Year				
		2019	2020	2021	Change	2022	2023	2024	2025	2026
11.300	Cumulative Balance of Renewal Levies	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	\$0	\$0
	Fund Balance June 30 for Certification of Contracts,									
12.010	Salary Schedules and Other Obligations	\$5,547,949	\$5,767,605	\$6,987,116	12.6%	\$7,965,451	\$8,815,771	\$8,764,081	\$8,306,289	\$7,456,763
	Revenue from New Levies									
13.010	Income Tax - New	0	0	0	0.0%	0	0	0	0	0
13.020	Property Tax - New	0	0	0	0.0%	0	0	0	0	0
13.030	Cumulative Balance of New Levies	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	\$0	\$0
14.010	Revenue from Future State Advancements				0.0%	Ü	=	=	=	=
15.010	Unreserved Fund Balance June 30	\$5,547,949	\$5,767,605	\$6,987,116	12.6%	\$7,965,451	\$8,815,771	\$8,764,081	\$8,306,289	\$7,456,763